



Book	Brewster Central School District Policy Manual
Section	3000 - Community Relations
Title	Fund Raising on Behalf of the District
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## **FUND RAISING ON BEHALF OF THE DISTRICT**

Organizations that raise funds on behalf of the District may be created to promote community support and to raise funds for specific school activities or programs. These groups must receive official Board approval and may not discriminate on the basis of sex, sexual orientation, color, national origin, ethnic background, disability, religion or any other protected class.

### **Title IX**

Title IX requires that services, benefits and opportunities in a school district's programs be provided on an equivalent basis for both boys and girls regardless of the source of the benefit. This includes the benefits that are provided through the use of outside financial assistance such as donations, fund raising by coaches, and organizations that raise funds on behalf of the district.

Private funding (e.g., donations, organizations that raise funds on behalf of the district, and student initiated fund-raising) is permitted under Title IX. Although boys and girls teams or programs need not "share" in proceeds from particular fund raising activities, the District has the responsibility to ensure that the overall benefits, services, treatment and opportunities, regardless of funding sources, are equivalent for male and female students.

### **Rules Governing Fund Raising on Behalf of the District**

Rules and regulations will be established to govern the activities of organizations that raise funds on behalf of the District and other related organizations. The Board further requires that:

- Financial records be maintained and made available, upon request, for Board inspection;
- Fund raising activities be generally outlined on the required form; and
- Any contributions made to the District must adhere to the District's policy and regulations regarding the acceptance of gifts. (Policy #5230 Gifts from the Public)

Violations of District policy or regulations may result in the dissolution of the club or organization.

Parents and other interested members of the community who wish to organize and organization that raises funds on behalf of the District for the purpose of supporting a specific school program are encouraged to do so, as long as the activities of such organizations to do interfere with the total educational program, or disrupt District operations in any way. To this end, organizations that raise funds on behalf of the District must follow these guidelines:

- a. Be voluntary and support a specific school activity;
- b. Submit a tentative schedule in advance to the Superintendent of Schools or designee for prior approval;
- c. Understand and respect the authority of District employees in the administration of their duties, including refraining from addressing students without the approval of the head coach or advisor;
- d. Assume all financial responsibility for their organization, including but not limited to the provision of adequate insurance coverage, as appropriate. The District recommends that organizations that raise funds on behalf of the District require two signatures on all checks for payment of bills; and
- e. Be a formal organization with bylaws and a Board of Directors.

If an organization that raises funds on behalf of the District wishes to make a contribution of money, service time, or tangible property (e.g., equipment or supplies), a representative of the organization should first meet with the Superintendent or his/her designee. The Superintendent must identify the District's terms and conditions of accepting such gifts, and seek the Board's official approval before accepting or publicly announcing any contribution.

Any organization that has a long-standing relationship with the District (such as a foundation) and District staff serve as Board Members may not need to register annually with the District. The Board of Education reserves the right to grant or revoke this privilege.

The Board retains final responsibility and authority for the management and operations of school-sponsored activities and curriculum.

The organization that raises funds on behalf of the District will work with the appropriate department in the development of any programs for Senior Nights or other ceremonies of recognition. The appropriate department will be provided any necessary information at least 48 hours prior to the event.

New York State Civil Rights Law Section 40-c

Adopted: 2/21/2017

## **BREWSTER CENTRAL SCHOOL DISTRICT**